

Appendix A

**ENVIRONMENT SCRUTINY PANEL
INCOME GENERATION IN ENVIRONMENTAL SERVICES – ACTION PLAN**

DATE: 17th June 2014

SCRUTINY RECOMMENDATION	PROPOSED ACTION	BY WHOM	BUDGET COST	TIMESCALE
<p>1. That, subject to under-taking appropriate risk management exercises and cost benefit analyses in each case, new trading opportunities are actively sought to maximise external income for Middlesbrough Council’s trading services.</p>	<p>Trading Services will continue to actively seek external income opportunities.</p>	<p>Tom Punton</p>	<p>N/A</p>	<p>Immediate</p>
	<p>A mechanism is agreed with the Chief Financial Officer to allow trading services to accurately calculate their full operating costs</p>	<p>Tom Punton / Paul Slocombe</p>	<p>N/A</p>	<p>October 2104</p>
	<p>In conjunction with the Finance and Investment service the unit costs of trading services are calculated and benchmarked against competitors to establish the likelihood of market success to inform marketing and investment programmes</p>	<p>Geoff Field/ Ian Wright</p>	<p>N/A</p>	<p>October 2014</p>
<p>2. That dialogue is opened with Social Care and Health Services to explore the possibility of service users using personal budgets to engage Council services for small-scale repairs, gardening and cleaning.</p>	<p>Environment Services will explore opportunities to offer personal budget holders services such as gardening, cleaning and small-scale repairs</p>	<p>Geoff Field</p>	<p>N/A</p>	<p>August 2014</p>

<p>3. That, in order to facilitate the recruitment of staff to cover short term projects or contracts, and to improve opportunities to generate additional income, Council employment procedures and policies are reviewed. Subject to meeting required standards concerning pay and conditions, this should include better use of short-term contracts, fixed term contracts and agency staff, as appropriate.</p>	<p>This recommendation will feed into the wider examination of HR related policies presently being undertaken as part of the council's change programme.</p>	<p>Karen Whitmore</p>	<p>N/A</p>	<p>January 2015</p>
<p>4. That, where possible, and to assist with service and budget planning, external service users are encouraged to sign future service level agreements for periods of longer than one year.</p>	<p>Where possible longer period SLA's will be initiated.</p>	<p>Tom Punton</p>	<p>N/A</p>	<p>immediate</p>